



Session 4.0 – Defining Audit Topic and Objective		Session Guide	
Instructor's Guide		Reference	Time Allocation
1.	Session Overview Ask participants about previous knowledge regarding audit topic and audit objective.	Slides	5 minutes
2.	Learning Objective Explain to participants the learning objective that after being given the brainstorming, lecture, exercise and group discussion <i>participants will be able to select audit topics in auditing forest and define its audit objective and audit scope as stated in the Standards and Guidelines for Performance Auditing based on INTOSAI's Auditing Standards and Practical Experience and the Guidance Material on Auditing the Forest.</i>	Slides	2 minutes
3.	Key Teaching Point 1: Audit Topics Explain to participants the concepts of audit topic, which include: <ul style="list-style-type: none"> a. Government risk management b. Internal control system c. Selection criteria to choose audit topic d. Prioritizing audit topics or selecting key areas 	Slides Participant's Notes 4.0	60 minutes



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4.	Key Teaching Point 2: Audit Objective and Scope Explain to participants the concepts of audit objective and scope, which include: <ul style="list-style-type: none"> a. Definition b. How to set the audit objective and scope 	Slides Participant's Notes 4.0	40 minutes
5.	Exercise 4.1: Determining Audit Objective <ul style="list-style-type: none"> - Explain the objective of this exercise that participants will be able to <i>determine a statement that is clear and precise to be an audit objective.</i> - Explain the time allocation: <ul style="list-style-type: none"> - Individual work : 10 minutes - Class discussion : <u>10 minutes</u> TOTAL : 20 minutes - Distribute a list containing seven sets of audit objectives to all participants (work sheet 4.1). - Ask participants to determine which audit objectives they think is the most clear and precise. - Ask participants to provide explanation to their choice of the most clear and 	Exercise 4.1 Work sheet 4.1	20 minutes



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	precise audit objective, also ask them to provide arguments for not choosing the other two statements.		
6. Case 4.1: Developing Audit Topic and Audit Objective	<ul style="list-style-type: none"> - Explain the objective of this case study that participants will be able to <i>determine audit topic related to SFM by using risk analysis and further develop an audit objective based on the selected topic</i> - Explain the time allocation: <ul style="list-style-type: none"> <i>Reading Time : 20 minutes</i> <i>Group Discussion : 80 minutes</i> <i>Presentation : 30 minutes</i> <i>TOTAL : 130 minutes</i> - Divide class into 5-6 groups. - The case contains a variety of emerging forestry issues in Country X, among others, the problem of forest fires, the problem of decline in state revenues from the forestry sector, the problem of illegal logging and forestry industries scarcity of raw materials and the performance of forestry companies and the Ministry of Forestry in managing forests. The information disclosed in this case will direct participants to choose the risk of revenue loss and harvesting as audit topics. Participants then are required to fill in the Identification Risk Matrix and identify five biggest risks by consider the government 	Case 4.1	130 minutes



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<p>control system, the significance of the problem, the level of auditability and impact of the problem in choosing the highest risk.</p> <ul style="list-style-type: none"> - Using the results of risk assessments, participants will learn to fill Topic Selection Matrix and determine three topics/sub topics which are greatly affected by the risk. By using information from prior exercise (in chapter 2 and 3), the audit topic that has been chosen will be developed as an Audit Objective. - Ask participants to read the case carefully. - Ask participants to identify problems/risks related to forestry by considering all potential risk or prevalent on sustainable forest management in the case then fill in the Identify Risk Matrix. - Ask participants to identify GRM/ICS for each risk and assess the sufficiency of the GRM over the risk, then determine the highest risk. - Ask participants to determine the audit topic/sub topic based on prevalent aspect of forest management using the Audit Topic Selection Matrix. Consider these selection factors: the GRM, significance, audit impact, and auditability in selecting the topic. - Ask participants to develop an audit objectives based on selected topic. - Discuss the answers from all groups in class. 			



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7. Evaluation		Slide	8 minutes
	Discuss with the class all key teaching points they have got from this session.	Participant's Notes 4.0	
8. Summary		Slide	5 minutes
	Sum up the session.	Participant's Notes 4.0	
TOTAL			270 minutes